



**YMCA OF Central East Ontario
Belleville Branch**

Position Vacancy: Kids Club Room Supervisor and Room Lead Position (4)
Effective: Immediately
Reports To: Kids Club Coordinators

Status:

Part time contract position ending June 29, 2016. There is the possibility of extending the contract into the next school year. 20-25 hrs per week Monday- Friday for all school instructional days

Overview:

The YMCA of Central East Ontario is a charity committed to strengthening the foundations of community. We are dedicated to helping people grow in spirit, mind and body.

All offers of employment will be subject to the provision that the successful incumbent provides the YMCA of Central East Ontario with a current (30 days of hire) and satisfactory Police Record Check with Vulnerable Sector screening.

Key Responsibilities:

The successful applicant will work in a before and after school Program in off site locations with in the Belleville and Quinte West Regions. They will be responsible for the health, safety and well being of children ages 3.8-12 years of age in a fun and engaging atmosphere. Successful candidates will plan and implement age appropriate games and activities for all children enrolled.

To be a positive role model of the Association's Mission, Vision and Values

Demonstrates strong support and commitment in providing high quality service to members, volunteers, staff and clients of the YMCA.

Excellent interpersonal and communication skills both written and verbal

Meeting compliance requirements of the Child Care and Early Years Act

View Children as capable and competent and provide quality program planning to meet their interests

Working Knowledge of How Does Learning Happen

Responsible to meet the standards of Inspections from Health Unit, Ministry of Education, Ministry of Environment and third party.

Working Conditions:

Split shifts, Monday to Friday on all school instructional days

Physical with running, bending, sitting

Standard First Aid and CPR Level "C"

Up to date immunizations

Negative TB Skin Test

Police Record Check with Vulnerable Sector Screening

Education/ Training/ Qualifications

RECE certification or

Child Youth Worker/ Recreation Diplomas with Ministry of Education Approval

Experience

at least 2 years experience in a licensed child care setting



Core Competency	Competency Description
Commitment to Organization	Community event participation and motivation
Concern for Health and Safety	Child protection, creating safe inclusive environments
Integrity	Being true to your word, honesty
Diversity	Ensuring activities provided are inclusive to ages of children we work with and are meeting the needs of the whole child
Leadership	Age appropriate guidance, role model and leading by example
Quality Focus	Ensure that our child care programs are meeting all Ministry requirements and all YMCA policies
Relationship Building	Establishing quality relationships with the families and children we care for and the school personal with interact with.
Self Management	Working to meet department and personal goals
Teamwork	Working with other child care staff to provide quality programming and ideas. Supporting others in reaching their potential.

All interested candidates are to submit a letter of application and resume to:

Kerry Vadneau

Manager of Children Family and Youth Services

YMCA of Central East Ontario- Belleville Branch

433 Victoria Avenue, Belleville Ontario K8V 2G1

kerry_vadneau@ymca.ca

Applications will be received until Nov 15, 2016

We appreciate your interest in a career opportunity with the YMCA of Central East Ontario. Please note that only those selected for an interview will be contacted.

The YMCA is committed to an environment that is barrier free; if you require accommodation during the hiring process, please inform us in advance so that we can arrange reasonable and appropriate accommodation. The YMCA of central Easy Ontario values the diversity of people and communities and is committed to excellence and inclusion in our association.