



Job Description
Dance Program Leader
YMCA of Central East Ontario – Quinte West Branch

GENERAL ACCOUNTABILITY:

A Dance program leader is to supervise, instruct and lead participants in YMCA dance program in a manner that reflects the Core Values and Mission of the Association.

KEY RESPONSIBILITIES:

- Supervision of participants in our YMCA programs.
- Plan, implement and supervise age appropriate activities.
- Ensure all participants are properly signed in and out of programs.
- Ensure all participants are supervised at all times while in the programs (this includes the walkways, washrooms, water breaks, etc.)
- Supervision and guidance of all volunteers who assist in programs
- Responsible for the safety and well-being of all participants in programs.
- Ensure that participants are using equipment properly and all equipment is in safe working order prior to use.
- Communication with all parents and participants
- Communication with supervisor on a regular basis about program progression and/or concerns and issues with participants, parents, programs and staff members.
- Attend all staff meetings and professional development opportunities as assigned.
- Know, understand and follow the YMCA Core values of Caring, Honest, Respect Responsibility, and Inclusiveness.

REPORTING RELATIONSHIPS:

Reports to: Supervisor, Child, Youth, Family & Aquatics

WORKING CONDITIONS:

- Variable Hours – regular shifts will include evenings and weekends
- Multitasking and time pressures
- Requirement of Standard First Aid and CPR Level C
- Clear Criminal Record and Vulnerable Sector check



EDUCATION/TRAINING/QUALIFICATIONS:

- First Aid and CPR Level C

EXPERIENCE:

- Previous experience working with children and youth
- Experience with Dance

CORE COMPETENCIES:

| | |
|---|--|
| 1. Integrity | Demonstrates responsible behaviour at all times and maintains high ethical standards. |
| 2. Service Orientation | Deliberately identifies and creates opportunities to enhance each and every person's YMCA experience. |
| 3. Commitment to Organization Vision and Values | Demonstrates and promotes a personal understanding of and appreciation for the mission, vision, strategic outcomes and values of the YMCA. |
| 4. Concerns for Health and Safety | Acknowledges and understands how to manage and educate others of risk and harm reduction. |
| 5. Child and Youth Focused | Commits to assisting growth and development among children and youth. |
| 6. Quality Focus | Ensure that all YMCA programs and services are superior. |